

JOB DESCRIPTION

Title: LOVE'S PROVISION – A CHRISTIAN SCIENCE NURSING SERVICE

Reports to: Board President and members of the Board

The purpose of the Visiting Christian Science Nurse Service is to meet care needs for Christian Scientists in a defined area of its community.

Typically, this includes short visits on a regular basis to provide care that enables the individuals to remain in their home, but not committing to a 24-7 case, as this would not allow the Christian Science nurse to respond to other needs in the community. However, at times the Christian Science nurse might be required to stay with the patient until other arrangements have been made.

The Christian Science nurse maintains a current listing in the *Christian Science Journal*, and is an active member of The Mother Church and a branch church or society (currently listed in the *Christian Science Journal*). The Christian Science nurse has the ability to:

- work independently,
- accurately assess care needs,
- prioritize and initiate proper care in the home setting,
- maintains accurate paperwork and billing information,
- has knowledge of appropriate care options and resources in the community, and
- stays abreast of the legal regulations in each state served by the Christian Science service.

Expectations include daily metaphysical work for the organization, and maintaining high moral and ethical standards at all times.

JOB DESCRIPTION (Cont'd)

The Christian Science nurse willingly pursues continuing education to ensure current knowledge pertaining to his/her role and responsibilities, and to maintain expertise and high standards in performing practical skills.

DUTIES

- Answers phone for the Christian Science nursing service, provides a voicemail of professional content, and arranges for appropriate response 24-7.
- Conducts and records initial inquiry. (Inquiry form which includes questions re: care needs, are they working with a *Journal*-listed practitioner, are they using any form of medicine, and what kind of family support is present)
- Follows up with patient/family to accept or decline case.
- Prepares and utilizes the Statement of Agreement of Understanding, which includes all policies relevant to the most current Scope of Services published by TMC, brochures relating to the NFCSN (the National Fund for Christian Science Nursing,) and other resources available for the appropriate care of the patient.
- Schedules and makes in-home visits to:
 1. respond to calls for immediate care.
 2. assess patient's care needs and whether it is appropriate to accept the case (can the service provide the full extent of care needed in short, daily visits?).
 3. inform what care options are appropriate to patient/family members.
 4. provide spiritual support and assistance, if necessary, to obtain access to Christian Science practitioner, Bible Lesson, Christian Science periodicals, and church activities, as appropriate.

JOB DESCRIPTION (Cont'd)

5. Include reading the Bible Lesson and periodicals as part of visit.
 6. Demonstrate appropriate skills in providing care in a home setting, such as:
 - a. assist with showers and shampoos
 - b. prepare meals or nourishment, or instruct patient/family re: nourishment.
 - c. care for cleansing and bandaging needs.
 7. Purchase appropriate cleansing and bandaging supplies for specific cases.
 8. Deliver and pick up loaned nursing equipment, (i.e.--walkers, canes, bedside commodes, etc.), as well as demonstrate/instruct how to use equipment to patient/family.
 9. Determine community resources which provide support for patient/family:
 - a. Grocery deliveries
 - b. Maintaining clean laundry
 - c. Housekeeping
 - d. Gardening
 - e. Animal/pet care and walking
 - f. Financial assistance—taxes, accounting.
 10. Making “friendly” visits (usually no charge—to check on patient’s well-being or to follow up after Christian Science nursing is no longer needed.)
- Maintains records of activities, visits, travel time, Christian Science nursing time for billing purposes. Follows guidelines re: *minimal* record-keeping of specific care provided.
 - Initiates and maintains regular reports about activity (excluding information about specific patients and care) to Board contact.
 - Discusses requests for financial assistance with Board, according to service’s policy.

JOB DESCRIPTION (Cont'd)

- Provides information for benevolence, i.e., The National Fund for Christian Science Nursing/or other resources, when appropriate.
- Completes insurance forms when applicable.
- Writes monthly board report for Board of Directors.
- Orients, guides, and mentors (as necessary) any Christian Science nurse, Christian Science nurse's aide, or volunteer who assists.
- Consults with and maintains open communication with other Christian Science caretakers serving on the same case.
- Responsible for maintaining vehicle used for service. (This includes insurance.)
- Maintains communication with other organizations, (i.e. facilities in that might provide support for patients from this area.)
- Initiates communication with Christian Science practitioners, Reading Rooms, churches, including giving talks about the work of the Christian Science nurse and service, as well as attending Sunday and Wednesday testimony meetings
- Participates in the Love's Provision's Annual Meeting to the field.
- Seeks guidance and assistance from experienced *Journal*-listed Christian Science nurses as necessary to complete these duties.

(Revised May 9, 2020)